



Friends of Fountains Federation

Registered Charity No. 1061967

Meeting held on Tuesday 13th June 2017 at Fountains Primary School

Present:

Julia Dickerson (Chairperson), Amy Dunne (Treasurer), George Turner (Secretary), Amanda Upchurch (Parent), Kim Page (Parent), Donna Thompson (TA), Sarah Gittins (Parent), Toiba Kayani (Parent), Sarah Thurlow (Parent).

Apologies:

Nicola Price (Head of Primary School), Amanda Meikle (Parent)

Meeting Started:

7.10pm

Agenda:

1. Welcome & Apologies
2. Minutes from previous meeting
3. Treasurer's Report
4. Upcoming events
5. Bids/Future Projects
6. Any other business

1. Welcome & Apologies

Julia welcomed all to the meeting and thanked committed for attending.
Julia passed on apologies for people who were unable to attend.

2. Minutes from the last meeting

All committee members read the minutes and agreed they were true and accurate.

3. Treasurer's Report

MENCAP donated money for both Fountains Federation schools; the money will be divided per pupil.

Anslow WI donated money towards Friends of Fountains Federation.

The Fashion Show in May was very successful and we received lots of positive comments from parents and local members of the community.

Action points from last meeting and new action points:

Amy had sourced an accountant to audit the accounts – accounts are with the accountant
Amy will investigate the money raised from the sponsored swimming – Amy updated the committee regarding the swimming teacher’s plans for the money raised.

George to organise Thank you letters to all who have donated – George showed the committee the recent thank you letters that are to be sent.

4. Upcoming events

Event	Date	Organiser	Venue
Megan’s Sky Dive	30 th June 2017	Megan Mason	N/A
Summer Fayre	2 nd July 2017	All on the committee	High Site
Mountains for Fountains	22 nd July 2017	Tobia Kayani	Mount Snowden
KS2 Summer Disco	TBC	George / Donna	Primary Site
Charity Ball	13 th October 2017	Rebecca Page	Burton Albion
Fashion Show	8 th November 2017	Amy / Donna	High Site

All events are going ahead as planned.

Action points from last meeting and new action points:

Kim Page asked if school could support a ‘stay and play’ event for the younger children as a disco wouldn’t be suitable for them. Donna to liaise with Hayley.

5. Bids/Future Projects:

Julia supplied the information from Jackie Percy regarding the funding request. All committee members feel there is still insufficient information supplied. We have received website print outs of fence panels, fence posts and concrete, with prices per unit. However there is no information regarding how many are needed and the overall cost of the fencing. We have no costings or information regarding the SLT office / well-being room. We have no costings or information for classroom conversion and library trollies.

At the time of the meeting all committee members agreed they would like to support the development of the project however we are still unsure who will benefit and what the plan is. Committee members found it challenging to have a ‘vision’ for and would like clarification regarding the funding application. Committee members would like Jackie Percy to come to the next meeting with detailed and precise information. Or if Jackie Percy can provide the information before the next meeting the committee will discuss the application and will potentially fund it.

George supplied an updated Funding Application Form and Guidelines for Funding Application form, all members read through and agreed these. George will pass these onto the schools ICT technician to update onto the website, email each school office and update the Friends of Fountains Federation board.

Amy read the correspondence emails from Fabb Club asking to have several stalls at our Summer Fayre, of which all of their proceeds support Fabb Club. All committee members would welcome Fabb Club to advertise their organisation at the Summer Fayre.

Action:

Amy to discuss the Funding Application with Jackie Percy.

6. Any other business:

George explained he feels the committee need to have 'job roles/responsibilities' going forward so all members understand who is responsible for what.

Action:

Friends of Fountains Committee to discuss this at the next meeting.

Close meeting:

Julia thanked everyone for coming. Meeting closed at 8.45pm.

Next meeting 12th September 2017

George Turner, Secretary